

Alderminster Parish Council
Minutes for
Ordinary meeting of the Parish Council
Held on
Monday 13th July 2026
Alderminster Village Hall 7.30 pm

Present: Cllr John Melville
Cllr David Curtis
Cllr Joe Hutchings
Mrs L Callow (Parish Clerk and Responsible Financial Officer)

Also present: 3 members of the public

1	Apologies: It was RESOLVED to approve apologies from Cllr Meadows.
2	Declaration of interests: None to declare
3	Questions from the public: Members of the public used this time to ask questions and express their opinions.
4	Minutes of the previous meetings: The minutes from the previous meeting of the 11 th May 2026 were RESOLVED to accept and were signed by the Chairman.
5	Planning applications: • 26/00201/REM Land Off Shipston Road – unanimously agreed to submit No Objection • 26/01255/PIP - Land off New Road- unanimously agreed to submit No Objection • 26/01234/FUL 5 Alderminster – unanimously agreed to submit No Objection
6	Asset Register – it was discussed and RESOLVED to make the following changes; 3 x dog waste bins not 2, 3 x planters, 3 x litter bins, 2 not 1 Defib cabinets and 3 x planter signs.
7	Councillors’ reports: Cllr Melville thanked Alderminster Litter pickers for all the hard work they do around the village.
8	District and County Councillors’ reports: WCC Cllr Curtis- full report attached. Appendix A DC Cllr Harrison - No report given.
9	Accounts for payment and finance matters: i) Laura Callow (reimbursement for meeting expenses -food) - £156.72 ii) Kenneth Dunn (Internal Audit) - £200 iii) SDC (Bin emptying) - £197.42

10	iv) DCK Payroll - £37.80 v) Village Fete Grant - £300.00 vi) Clerks Salary (May) - £** vii) HMRC - £** viii) Angela Meadows (annual meeting beverages) - £20.00 ix) ICO (data protection) - £47.00 x) PCC Alderminster Grant - £2275.00 xi) WALC (training) – £96.00 xii) Zurich Town (Insurance) - £300.00 xiii) HMRC - £** xiv) Clerks Salary (June)- £** xv) DCK Payroll (June) - £37.80 xvi) Clearview windows (bus stop cleaning) - £100 The Chairman signed the supporting documentation. Correspondence: • Bin situated at the layby on blue lane – this is currently being investigated by Street Scene and they will email once they have an update. • Wooden posts - WCC Cllr Curtis has emailed highways to get this investigated. He will update as and when he knows more. • Invite to The Stonemasons Talk - Taking place on Saturday 18th July at 2.30pm. The event is expected to last for just over one hour, followed by tea and cakes in the church/churchyard, and you are welcome to bring a guest. • Grass area next to church – WCC Cllr has chased this and was given the following response; <i>“Unfortunately, the responsible officer retired shortly after your initial e mail. I have agreed to cover his duties until a replacement is secured (in addition to my day job as per our previous correspondence) but I'm afraid I have inherited over 700 issues across the South of the county so I will have to ask you to bear with me as I need to prioritise the most urgent issues first, as you will appreciate. “</i> • Clearview window cleaning has given notice of an increase in bus cleaning costs from £100 to £115 twice yearly. • Invitation: People’s Emergency Briefing screening in Stratford upon Avon - invite Parish Councillors and Clerks to join members of the public, other local leaders and organisations and our MP, Manuela Perteghella, to a local screening of the People’s Emergency Briefing film on the threats to British life from ongoing damage to nature and to our climate. Location: Rother Street Arts House, Stratford upon Avon CV37 6LU Date: Wednesday 29th July 2026 Time: 6.30 pm – 8.30 pm – Cllr Curtis will attend. • Vacancy for a Parish Council Representative on Audit and Standards Committee - there is a current vacancy for a Parish Representative on the District Council’s Audit and Standards Committee (ASC). This vacancy has arisen following the resignation of a parish representative from their respective Parish Council, meaning they are no longer eligible to continue serving on ASC in that capacity. If a member of your council wishes to be considered for this vacancy, please find enclosed the Parish Representative Protocol, which provides an overview of the role, together with a nomination form. Completed nomination forms should be returned to me by Friday 7 August 2026. Please note that nominees must be members of a Town or Parish Council and must not be members of the District Council.	
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11 **Items for future agenda:** planters, grass area by church and bin emptying.

Next meeting Monday 14th September 2026

12 **Meeting closed at 08.10pm**

Signed.....

Appendix A

Warwickshire county councillors report

Councillor David Cutrtis

July 2026

Posts adjacent to Blue Lane

I have sent photos of this to Michael Rogers, Highways area surveyor

Uncut Grass by Churchyard

I have chased and have had this reply:

“Unfortunately, the responsible officer retired shortly after your initial e mail. I have agreed to cover his duties until a replacement is secured (in addition to my day job as per our previous correspondence) but I'm afraid I have inherited over 700 issues across the South of the county so I will have to ask you to bear with me as I need to prioritise the most urgent issues first, as you will appreciate. “

Changes to Councillors' Grant Fund

Community groups across Warwickshire are to benefit from a refreshed County Councillors' Grants Fund 2026–27, designed to deliver greater impact, simpler access, and stronger alignment with local priorities. Discover more:

www.warwickshire.gov.uk/news/article/7734/changes-to-councillors-grant-fund-to-boost-impact-for-communities-across-Warwickshire

NB This year there will only be 1 round and deadline is July 26

South Warwickshire Local Plan

Officers from Stratford-on-Avon District Council and Warwick District Council would like to invite you to attend an update on the Publication Version of the South Warwickshire Local Plan. The online session will take place on Friday 10 July, from 6:00 pm to 7:30 pm. Please register in advance using the link below:

www.events.teams.microsoft.com/event/d76576a5-85d9-4c11-a81fb70b1b929e71@ea0773dc-0dec-4c50-a4c9-bc26a247ed21

Once you have registered, you will receive a confirmation email containing the Microsoft Teams joining link. If you experience any difficulties accessing the meeting, please contact us at swlp@stratford-dc.gov.uk

This session is intended exclusively for Parish, Town and District Councillors in Stratford-on-Avon and Warwick Districts, and Warwickshire County Councillors.

Local Government Reorganisation LGR

It is anticipated that the government will announce the shape of the new Unitary Authorities on 16 July, there is, as yet, no clear indication as to whether Warwickshire will become a single Unitary not a North/South split.

Rural Services Network July Newsletter

[funding-Rural Services Network](#)

Supporting key transitions for children and young people

As the end of the summer term approaches, families across Warwickshire are preparing for a range of important changes in their children's education.

Find out more about the support available:

www.warwickshire.gov.uk/news/article/7745/supporting-children-and-young-people-through-key-transitions

Summer SEND picnic at Ryton Pools

Families of young children with SEND enjoyed a fun-filled summer picnic at Ryton Pools, bringing parent carers together to play, share experiences and access valuable support.

Discover more: <https://www.warwickshire.gov.uk/news/article/7801/summer-picnic-at-ryton-pools-brings-parent-carers-and-young-children-with-send-together>

Looking after the vulnerable in hot weather

If you have friends, family or neighbours who you know are more vulnerable to the effects of hot weather, it's important you check in on them to ensure they are safe and well. Find out more on staying safe here: www.nhs.uk/live-well/seasonal-health/heatwave-how-to-cope-in-hot-weather

Float to live – water safety

Parents and carers! Would your child know what to do if they found themselves in a dangerous situation near water? Teach them the 'Float to Live' technique. It could save their life one day!

Watch the video: https://youtu.be/XiN5hvoouMk?si=Afnt_NOxtuegTuHv