

**Alderminster Parish Council**  
Minutes for  
Extra Ordinary meeting of the Parish Council  
Held on  
Wednesday 13<sup>th</sup> August 2025  
Alderminster Village Hall 6.30 pm

Present: Cllr John Melville  
Cllr Mark Meadows  
Cllr David Curtis  
Mrs L Callow (Parish Clerk and Responsible Financial Officer)

Also present: 4 members of the public

1	<b>Apologies:</b> None Received
2	<b>Declaration of interests:</b> Cllr Meadows has a non-pecuniary interest in 8.1
3	<b>Dispensations:</b> Cllr Meadows did not want to vote so no need for dispensation.
4	<b>Questions from the public:</b> Members of the public used this time to ask questions and express their opinions.
5	<b>Minutes of the previous meetings:</b> The minutes from the previous meeting of the 11 <sup>th</sup> July 2025 were <b>RESOLVED</b> as an accurate record.
6	<b>Adopt new policy:</b> It was <b>RESOLVED</b> to adopt the vexatious complaints policy.
7	<b>HR Matters:</b> it was <b>RESOLVED</b> to go into confidential session - (under 1960 PUBLIC BODIES ACT to exclude press/public).
8	<b>Planning applications:</b> to note the following planning application and to consider any others that may be received prior to the meeting.  i. <b>25/01496/REM Land Off Shipston Road</b> - Reserved Matters application for the Appearance, Landscaping, Layout, and Scale for the Public Open Space, Site Infrastructure, Lighting and Drainage pursuant to conditions 1, 4, 5, 7, 8, 10, 11 and 28 of approved application 21/01197/OUT (approved by appeal on 23.06.2023) (Outline application 21/01197/OUT was for the construction of up to 17 self-build/custom build dwelling houses, provision of new access and laying out of public open space (with approval sought for access at outline stage), along with the creation of a separate temporary construction access) it was <b>RESOLVED</b> the council will <b>OBJECT</b> to this application. The clerk will ask for Clarification on construction access via charlotte and this information/ response will be put onto the noticeboard for all to see. They

object due to the current Drainage system for current access being non-existent.  
David would like a meeting at the earliest convenience with charlotte.

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**Exclusion of Public and Press**

Council considered correspondence from a member of the public in the context of its Vexatious Complaints Policy. It was **RESOLVED** that in accordance with the policy, all future contact with the member of the public on this matter will cease with immediate effect, and a formal letter will be issued confirming the council's decision.

**Meeting closed at 19.10pm**

Next meeting Monday 8<sup>th</sup> September 2025

Signed.....