

**Alderminster Parish Council**  
Minutes for  
Ordinary meeting of the Parish Council  
Held on  
Monday 08<sup>th</sup> September 2025  
Alderminster Village Hall 7.30 pm

Present: Cllr John Melville  
Cllr Mark Meadows  
Cllr David Curtis  
Mrs L Callow (Parish Clerk and Responsible Financial Officer)

Also present: 1 member of the public

1	<b>Apologies:</b> None Received
2	<b>Declaration of interests:</b> none received
3	<b>Questions from the public:</b> Members of the public used this time to ask questions and express their opinions.
4	<b>Minutes of the previous meetings:</b> The minutes from the previous meeting of the 13 <sup>th</sup> August 2025 were <b>RESOLVED</b> to accept and were signed by the Chairman.
5	<b>Councillors' reports:</b> Cllr Melville was approached by some residents complaining about the state of the vicarage. Clerk will contact the diocese to ask what their plans are with the empty building and grounds.
6	<b>District and County Councillors' reports:</b> County Councillor Curtis gave an update on the community grant fund. He has held back roughly £4000 for when the second stage opens around October time. Reminder for the prostate, diabetes and cholesterol screening for both men and woman 18 and over. The events are taking place at: Saturday 13 September at Stratford Leisure Centre Saturday 11 October at Shipston Scout Hut, New Street, Shipston-on-Stour, CV36 4EW 10am until 2pm at each location and people can book at a discounted rate of £14 for each test. Spaces are limited and need to be booked in advanced at: <a href="https://sdc.mypsatests.org.uk/">https://sdc.mypsatests.org.uk/</a>
7	<b>Planning applications:</b> none received And to note the results of the following planning applications:  i) <b>25/00189/FUL Hill Farm</b> - Extensions and alterations forming dining room, kitchen, sunroom, utility, cloaks, pantry, study & home office to ground floor along with two additional bedrooms to the first floor – GRANTED with conditions

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**Accounts for payment and finance matters:**

- i) Clerks Salary (July) - £\*\*
- ii) HMRC - £\*\*
- iii) DCK Payroll (June) - £37.80
- iv) DCK Payroll (July) - £37.80
- v) HSBC (bank charges) -£8.00
- vi) HMRC - £\*\*
- vii) Clerks Salary (August)- £\*\*

The Chairman signed the supporting documentation.

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**Correspondence:**

MOP has requested an internal review, this is currently in process.

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**Items for future agenda:** Budget for 2026/27

**Meeting closed at 7.44pm**

Next meeting Monday 10<sup>th</sup> November 2025

Signed.....