

**Alderminster Parish Council**  
**Annual meeting of the Parish Council**

**Monday 11<sup>th</sup> May 2026**

**To all members of the Council**

You are summoned to attend a meeting in the Village Hall on Monday 11<sup>th</sup> May 2026 following on from the Annual Parish Assembly for the purpose of transacting the following business.

Laura Callow, Clerk to the Parish Council. Contact [alderminsterpc@gmail.com](mailto:alderminsterpc@gmail.com)

Members of the public are welcome to attend.

**Agenda**

**1. Election of Chairman**

**2. Apologies:** to receive apologies for absence

**3. Declarations of interest:**

Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse's or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.

**4. Declaration of acceptance of office:** to receive the Chairman and Councillors' declaration of acceptance of office.

**5. Minutes of the previous meetings:** to approve the minutes of the meeting of the 13th May 2024.

**6. General Power of Competence:** to agree and resolve that the Parish Council meet the criteria for eligibility to exercise the General Power of Competence as defined under s1(1) of the Localism Act 2011.

**7. Annual Governance and Accountability Return part 2:** To receive and approve the internal auditor's report, Annual Governance statement, Accounting Statement and to certify that Alderminster Parish Council is exempt from submitting an Annual Governance and Accountability Return to the external auditor.

- 8. Insurance:** to consider renewing the Parish Council's policy with Zurich Insurance Company Ltd of an annual cost of £300.00.
- 9. Grant:** to consider the request from the Parochial Church council for a grant of £6000 for lighting and clock repairs.
- 10. Grant:** to consider the request from the village fete committee for a grant of £300 to help support the yearly village fete.
- 11. Review all current policies:** to review the Council's Policies and consider what amendments, if any, are necessary.
- 12. Planning applications:** to note any planning applications received since the last meeting and to receive the results of any planning applications.
- 13. Accounts for payments and finance matters:**
  - i) Clerks salary (April) – £\*\*
  - ii) HMRC - £\*\*
  - iii) DCK Payroll (April) - £37.80
  - iv) WALC (Subscription) - £237.00
  - v) Laura Callow (reimbursement for office supplies) - £59.70
- 14. To receive any correspondence**
- 15. Councillors' reports and items for future agenda:**
- 16. Date of next meeting**
- 17. Closure of meeting**