

# Alderminster Parish Council

## Ordinary meeting

Monday 09<sup>th</sup> March 2026

To all members of the Council

You are summoned to attend a meeting in the Village Hall on Monday 09<sup>th</sup> March 2026 at 7.30pm for the purpose of transacting the following business.

Laura Callow, Clerk to the Parish Council. Contact [clerk@alderminster-pc.gov.uk](mailto:clerk@alderminster-pc.gov.uk)

Members of the public are welcome to attend.

### Agenda

- 1. Apologies:** to receive apologies.
- 2. Co-Option:** Chair to announce the new co-opted councillor. Declaration of acceptance of office to be signed by both new councillor and clerk.
- 3. Declarations of interest:** Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse's or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.
- 4. Questions from the public:** to receive any questions or presentation from the public present at the meeting including any items on the agenda. (Members of the public are limited to 3 minutes each).
- 5. Minutes of previous meetings:** to approve the minutes of the Ordinary Parish Council meeting on the 12<sup>th</sup> January 2026.
- 6. Planning applications:** to note planning applications and to consider any others that may be received prior to the meeting.
- 7. Hedges:** to receive update on overgrown hedges.
- 8. Drainage:** to receive update on drainage issues from last meeting.
- 9. Councillors' reports:** to receive any reports or communications received from councillors.

**10. District and County Councillors' reports:** to receive the latest news from both district and county councillors.

**11. Accounts for payment and finance matters**

- i) Laura Callow (reimbursement for office supplies) - £75.91
- ii) Laura Callow (reimbursement for Microsoft365) - £84.99
- iii) Clerks Salary (January) - £\*\*
- iv) HMRC - £\*\*
- v) DCK Payroll (January) - £36.00
- vi) DCK Payroll (February) - £36.00
- vii) Clearview Windows (bus shelters) - £100.00
- viii) HMRC - £\*\*
- ix) Clerks Salary (February)- £\*\*
- x) HMRC - £\*\*
- xi) Clerks Salary (March)- £\*\*

To Approve Internal Auditor for this financial year 2025/26

**12. To receive any correspondence**

**13. Items for future agenda**

**14. Close of Meeting**